



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



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Basic Guide to Pay Slips (Domestic Workers)

Each time workers are paid, employers must give them a pay slip with certain information.

Application

Sectoral Determination 7 applies to **all domestic workers** (including independent contractors and those employed by agencies), **except** domestic workers who -

- o work on **farms**; or
- o are covered by -
 - o **another sectoral determination**, or
 - o a bargaining council **agreement**.

The Basic Conditions of Employment Act applies in respect of any matter not covered by this sectoral determination.

The provisions for pay slips do not apply to domestic workers working less than 24 hours a month for an employer.

See

- o [Sectoral Determination 7: Domestic Workers](#)
- o [Special rules governing the employment of domestic workers](#)

Content of Pay Slips

Employers must give workers the following information in writing when paid:

- o employers name and address
- o workers name and occupation
- o period for which payment is made
- o total salary or wages
- o any deductions
- o actual amount paid
- o if relevant to the calculation of pay:
 - o workers pay and overtime rates
 - o number of ordinary and overtime hours worked
 - o number of hours worked on a Sunday or a public holiday

Related Links

- o [Basic Guide to Deductions \(Domestic Workers\)](#)
Sectoral Determination 7 allows for deductions from a domestic workers pay only under certain conditions
- o [Basic Guide to Overtime \(Domestic Workers\)](#)
Sectoral Determination 7: Domestic Workers regulates overtime working hours and pay for such hours.
- o [Basic Guide to Working Hours \(Domestic Workers\)](#)
Sectoral Determination 7 regulates working hours and rest periods for domestic workers.
- o [Basic Guide to Working on Sundays \(Domestic Workers\)](#)
Sectoral Determination 7: Domestic workers prescribes the wages for working on a Sunday.
- o [Form BCEA4 - Pay Slip](#)
Employers must give their workers pay slips so they can keep record of their pay details.